

EBENEZER BAPTIST CHURCH

Building Use Fees

Effective January 2007

Wedding Fees		
Member	\$ 400.00	
Non-Member	\$1,200.00	
Additional Facility Fees		
Sanctuary	\$250.00	\$600.00
Multipurpose and kitchen	\$200.00	\$500.00
Multipurpose Room Only	\$150.00	\$400.00
Kitchen	\$100.00	\$200.00
Board Room	\$50.00	\$100.00
Classrooms	\$25.00	\$50.00
Damage Deposit for all Activities except weddings (refundable)	\$100.00	\$200.00

Wedding Fees Include:

- Use of the Sanctuary and for both the rehearsal and wedding
- Bridal Suite and classrooms for dressing
- Multi-purpose room for reception and rehearsal dinner
(kitchen may be used for set up ~ additional fees incurred if stove is used for cooking).
- Sound equipment and honorarium for the Director of Media Ministries / Public Relations
- Fees paid to the EBC Wedding Coordinators and those who open and close the building

NOTE: Stipends, gifts, or honorariums for the Officiator and Musicians must be handled directly between the wedding party and the individuals providing these services.

- **A nonrefundable Security Deposit of \$50.00 or 10%, whichever is greater, must be attached to the *Facility Use Form* at the time the request is made.**
- **All fees based upon four-hour blocks of time.**
- **Return check fee of \$25.00 will be accessed for all returned checks.**
- **Facility use fees must be paid in full at least thirty days prior to the event, or the event will be removed from the church calendar. There are NO EXCEPTIONS.**
- **In the event that a cancellation occurs, the person paying the Facility Use Fees may request a refund if the request occurs more than thirty days prior to the scheduled event (*excluding security deposit*).**
- **In the event that Ebenezer Baptist Church cannot provide the requested facility use due to circumstances beyond our control (*acts of nature, terrorism, etc*), a full refund will be provided including the security deposit.**